



ITEM I

The Program

Q1. I have extensive experience with the strategic sourcing and procurement. Do I have to go through the training modules or take OSCA to be certified?

To gain knowledge is mandatory whether it be through a face to face training or completing OSCA Modules.

Q2. Is there any option if I will not undergo face-to-face training?

By completing the 20 OSCA Modules and obtaining at least 70% on all the module quizzes. This is to qualify you to take the exam or do a strategic project.

Q3. I am not from the procurement department of my organization, but still source goods and services as part of my job. Can I still be qualified for the certification?

Yes, regardless of what department you're part of, as long as you have direct involvement in goods and services and have at least 3 years of experience.

Q4. I noticed that there are two ways to be certified, through an Online Exam and a Strategic Sourcing Project. Will I need to do both to be certified?

No, you will only need to take either:

- Online Exam- a candidate should at least achieve 70% to pass the exam.
- Sourcing Project- please refer to Item III "The Project".

Q5. What way of certification should I take? Will taking the Online Exam be easier than doing the Sourcing Project?

We have developed two ways of certification, from which you can choose to be certified. The Online Exam, given that it covers all the topics found in the training modules, is meant to confirm that you know terms and best practices related to strategic sourcing so you can apply it to your work. On the other hand, the Project requires you to analyze your sourcing work and see if it will drive the ideal outcomes for your organization. Don't think that one is easier than the other, both have been developed to carefully ensure that you will be capable and can truly valued as a Certified Strategic Sourcing Professional.

ITEM II

The Online Exam

Q6. How long is the CSSP Online Exam?

A maximum of three (3) hours is allotted for the Online Exam. You may finish your Exam earlier, and choose to review your answers for the remaining time within the period.

Q7. What's the schedule for taking the CSSP Online Exam?

You may email PASIA at cssp@pasia.org to ask or check our webpage at www.pasia.org/cssp.html for Exam dates, but attendees from our public trainings are recorded and monitored so PASIA can reach out to them in due time regarding certification. Attendees of our In-House trainings may coordinate with the PASIA Business Development team that handles the academy implementation (training and certification) of certain organizations. And for the Public trainings you may email at info@pasia.org.

Q8. I've taken the CSSP Online Exam. Am I now a Certified Strategic Sourcing Professional?

Examinees will be notified within fourteen (14) working days on the results of their Exam. Just because you have taken the Exam doesn't mean you are certified. You will have to receive a formal letter sent through courier or email that states you have passed and obtain the designation.

Q9. I failed the CSSP Exam, can I re-take it?

Yes, you may re-take the CSSP Exam three (3) months after you took the first one. This will incur a retake fee.

ITEM III

The Project

Q10. How do I apply for a Strategic Sourcing Project?

You may email PASIA at cssp@pasia.org for the Project Approval Application Form or download it from www.pasia.org/cssp.html. Accomplish the form and send it back to PASIA, along with your application. Your application will be reviewed, and we will revert within fourteen (14) working days on the status of your application. Successful applicants will receive a Notice of Approval via email.

Q11. I received a Notice of Approval, but I need to change some details on my proposed Project. What should I do?

Any amendments on approved application will entail another fee. To avoid being charged of another project application, we encourage all candidates to review all entries prior to submission.

Q12. I received a Notice of Approval, but I am unsure on continuing with the Project. Can I refund my payment for the Project Approval Application?

Fees are non-refundable as the application has already been reviewed and processed.

Q13. I didn't receive a Notice of Approval. Can I re-apply for the Project?

Yes, you can re-apply for the Project by repeating the process for application listed above. This will incur another application fee. All candidates will receive a notification whether their application is approved or declined. \

Q14. How many times can I re-apply for the project?

There is no limit to the number of times you can re-apply for the Project, but it will be the discretion of PASIA Experts on how your succeeding applications will be considered. Applicants found to have numerous and unreasonable changes to the details of their Project, regardless of paying the fees every re-application, may be disqualified from certification.

Q15. I received the Strategic Sourcing Templates and Guide, but I have decided not to continue with the Project. Can I use my payment for the Exam instead?

Yes, this is possible. The payment for the project can be converted and applied to online exam but this may only be considered if the candidate is fully paid for the project registration and advised PASIA on the firm decision on which certification process to pursue prior to receiving the templates.

Q16. I have submitted all the requirements for a Strategic Sourcing Project. Am I now a Certified Strategic Sourcing Professional?

Candidates will be notified within fourteen (14) working days on the results of their application status. A maximum of twelve (12) months is given to complete the template. You will have to receive a formal letter sent through courier or email that states you have passed and obtain the designation. In some cases, you might be required to present to the PASIA Expert Panel, and it means that there are some irregularities or questions with your submitted requirements that need some clarification.